Clarksdale Collegiate Board of Directors
September 2017 Meeting Minutes

Date/Time: September 25, 2017 ● 4:00 – 4:45 pm
Location: 124 E. 2nd Street Clarksdale, MS

Directors Present: Aurelia Jones-Taylor, Billy Crews, Clifton Johnson, Chuck Rutledge, Soenda Howell, Barbara Logan Smith, and Mary Williams
Staff Present: Amanda Johnson

Minutes

I. Call to Order
   a. A. Jones-Taylor called the meeting to order at 4:03 pm.

II. Bylaws, Conflict of Interest Policy, and Code of Ethics
   a. B. Crews made a motion to approve the Bylaws; C. Rutledge seconded. A. Johnson covered the edits made to the bylaws based on feedback from the Board. A. Jones-Taylor called for vote which resulted in unanimous approval.
   b. C. Johnson made a motion to approve the Conflict of Interest Policy and the Code of Ethics; S. Howell seconded. A. Johnson confirmed no substantive changes were made to either document since the last Board review. A. Jones-Taylor called for vote which resulted in unanimous approval.

III. Officer Election and Selection of Terms
   a. The Board reviewed the final slate of officers. M. Williams moved to elect the entire slate of officers; S. Howell seconded. A. Jones-Taylor called for vote which resulted in unanimous election of the following officers: A. Jones-Taylor, Chair; B. Crews, Vice-Chair; C. Johnson, Treasurer; and C. Rutledge, Secretary.
   b. The bylaws call for the initial terms of the Board to be staggered. A. Johnson randomly assigned terms to each Board Member. A. Jones-Taylor, 2 years; B. Crews, 2 years; C. Johnson, 3 years; C. Rutledge, 1 year; S. Howell, 3 years; B. Logan Smith, 1 year; M. Williams, 3 years; and Z. Clayton, 3 years.

IV. Appointment of Executive Director
   a. B. Crews moved to approve the Executive Director job description and Executive Director offer letter/employment agreement for Amanda Johnson; C. Rutledge seconded. B. Crews acknowledged the factors considered to determine the ED salary and stated that the Board should do a formal salary survey in determining the ED salary for 2018-19. A. Jones-Taylor called for vote which resulted in unanimous approval.
   b. B. Crews moved to approved the Director of Operations, Classroom Teacher, and Special Education Teacher job descriptions; C. Rutledge seconded. No discussion. A. Jones-Taylor called for vote which resulted in unanimous approval.

V. Financial Policies &2017-18 Budget
   a. C. Rutledge moved to approve the financial policies with the change of requiring daily cash deposits; M. Williams seconded. A. Johnson reviewed the other changes made after the last Board review. A. Jones-Taylor called for vote which resulted in unanimous approval.
b. C. Rutledge moved to approve the 2017-18 Budget with approval of contracts with Sundaram and Building Excellent Schools that were entered prior to forming the governing body; S. Howell seconded. A. Johnson reviewed the changes made after the last Board review. A. Jones-Taylor called for vote which resulted in unanimous approval.

VI. Board Next Steps & Meetings
a. The next meeting of the Board will be a planning meeting. Tentative date is November 2, 2017. The next regular meeting of the Board will be November 13, 2017 at 5:30 pm.

VII. Public Comment
a. No public comments were made.

VIII. Adjournment
a. C. Rutledge moved to adjourn the meeting; C. Johnson seconded. A. Jones-Taylor called for vote which resulted in unanimous approval.