Clarksdale Collegiate Board of Directors
November 2017 Meeting Minutes

Date/Time: November 13, 2017 ● 5:30 – 7:00 pm
Location: 124 E. 2nd Street Clarksdale, MS
Directors Present: Aurelia Jones-Taylor, Billy Crews, Clifton Johnson, Chuck Rutledge, Soenda Howell, and Mary Williams
Directors Absent: Barbara Logan Smith and Zedric Clayton
Staff Present: Amanda Johnson

Minutes

I. Call to Order
   a. A. Jones-Taylor called the meeting to order at 5:33 pm.

II. Approval of Minutes
   a. C. Johnson moved to approved the minutes; M. Williams seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.

III. Executive Director’s Report
   a. A. Johnson gave the Executive Director’s report and answered questions regarding the status of the metrics. A. Johnson reviewed the student recruitment plan and answered questions.
   b. C. Johnson moved to approved the Executive Director’s report; M. Williams seconded. A Jones-Taylor called for a vote which resulted in unanimous approval.

IV. Finance Committee Report and Training
   a. A. Johnson presented the October financial report and answered questions. It was suggested that we deposit a portion of our balance into an interest-bearing account while our monthly expenses are still low.
   b. C. Rutledge moved that to approve the October Financial Report and that the committee explore an interest-bearing account; M. Williams seconded. A Jones-Taylor called for a vote which resulted in unanimous approval.
   c. C. Johnson referred the board to the RFP procedures included in the board packet. He stated the Finance Committee would recommend a timeline for creating and disseminating an RFP for back office support.

V. Approve Annual Board Calendar
   a. A. Johnson presented the proposed Annual Board Calendar. It was recommended the new location (600 Yazoo Ave) be added. B. Crews moved to approve the Annual Board Calendar; S. Howell seconded. A Jones-Taylor called for a vote which resulted in unanimous approval.

VI. Facility Task Force Update
   a. C. Rutledge gave a facility update for the board to consider and discuss. No action was taken.

VII. Board Next Steps & Meetings
   a. The next regular meeting of the Board will be November 11, 2017 at 5:30 pm at 600 Yazoo Avenue.

VIII. Public Comment
   a. No public comments were made.

IX. Adjournment
   a. C. Rutledge moved to adjourn the meeting; C. Johnson seconded. A. Jones-Taylor called for vote which resulted in unanimous approval.