



Clarksdale Collegiate Board of Directors November 2017 Meeting Minutes

Date/Time: November 13, 2017 • 5:30 – 7:00 pm

Location: 124 E. 2nd Street Clarksdale, MS

Directors Present: Aurelia Jones-Taylor, Billy Crews, Clifton Johnson, Chuck Rutledge, Soenda Howell, and Mary Williams

Directors Absent: Barbara Logan Smith and Zedric Clayton

Staff Present: Amanda Johnson

Minutes

I. Call to Order

- a. A. Jones-Taylor called the meeting to order at 5:33 pm.

II. Approval of Minutes

- a. C. Johnson moved to approved the minutes; M. Williams seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.

III. Executive Director's Report

- a. A. Johnson gave the Executive Director's report and answered questions regarding the status of the metrics. A. Johnson reviewed the student recruitment plan and answered questions.
- b. C. Johnson moved to approved the Executive Director's report; M. Williams seconded. A Jones-Taylor called for a vote which resulted in unanimous approval.

IV. Finance Committee Report and Training

- a. A. Johnson presented the October financial report and answered questions. It was suggested that we deposit a portion of our balance into an interest-bearing account while our monthly expenses are still low.
- b. C. Rutledge moved that to approve the October Financial Report and that the committee explore an interest-bearing account; M. Williams seconded. A Jones-Taylor called for a vote which resulted in unanimous approval.
- c. C. Johnson referred the board to the RFP procedures included in the board packet. He stated the Finance Committee would recommend a timeline for creating and disseminating an RFP for back office support.

V. Approve Annual Board Calendar

- a. A. Johnson presented the proposed Annual Board Calendar. It was recommended the new location (600 Yazoo Ave) be added. B. Crews moved to approve the Annual Board Calendar; S. Howell seconded. A Jones-Taylor called for a vote which resulted in unanimous approval.

VI. Facility Task Force Update

- a. C. Rutledge gave a facility update for the board to consider and discuss. No action was taken.

VII. Board Next Steps & Meetings

- a. The next regular meeting of the Board will be November 11, 2017 at 5:30 pm at 600 Yazoo Avenue.

VIII. Public Comment

- a. No public comments were made.

IX. Adjournment

- a. C. Rutledge moved to adjourn the meeting; C. Johnson seconded. A. Jones-Taylor called for vote which resulted in unanimous approval.